



## AUDIT APPLICATION FORM

### APPLICANT DETAILS

Company Name: \_\_\_\_\_

Registered Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

No. of Direct Employees: \_\_\_\_\_ No. of Sub-Contractors: \_\_\_\_\_

No. of Labour Only Sub-Contractors: \_\_\_\_\_

### CONTACT FOR THE AUDIT PROCESS

Contact Name: \_\_\_\_\_

Position: \_\_\_\_\_ Consultant

Employee

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

### AUDIT/CERTIFICATION FEES

Please tick appropriate box

Size	Turnover (€)	Audit Fee	Certificate Fee	Total (Excluding VAT)	Total (Including VAT)
<input type="checkbox"/> Small (A)	0–1,270,000	650.00	63.50	713.50	<b>863.34</b>
<input type="checkbox"/> Small (B)	1,270,000–6,350,000	940.00	63.50	1,003.50	<b>1,214.24</b>
<input type="checkbox"/> Medium	6,350,000–19,050,000	1,300.00	63.50	1,363.50	<b>1,649.84</b>
<input type="checkbox"/> Large	19,050,000–38,100,000	2,100.00	63.50	2,163.50	<b>2,617.84</b>
<input type="checkbox"/> Very Large	38,100,100+	2,400.00	63.50	2,463.50	<b>2,980.84</b>

**Notes:**

VAT is charged at the current rate (21%)

Safe-T-Cert reserves the right to revise these charges.

Auditors travelling expenses are charged to the audited company at cost post audit and are additional to the fees outlined above.

The above fees relate to audits completed in Republic of Ireland or Northern Ireland – audit requests in other jurisdictions are subject to individual quotation.

**Please be advised that cancellation of an audit within 7 working days will incur a cancellation fee.**



## AUDIT APPLICATION FORM

### SSIP

If you operate in the UK and require SSIP accreditation, please note that you must be able to demonstrate clear evidence of compliance with the SSIP Core Criteria – full details of the Core Criteria is available in the Safe-T-Cert Scheme Guide ( Appendix No 4) - <https://safe-t-cert.ie/wp-content/uploads/2020/09/STC-1-Scheme-Guide-Rev-26.08.2020.pdf>

Do you require SSIP Accreditation? Yes  No

**Please note: An additional fee of €150.00 + VAT applies**

Should you wish to exclude SSIP initially, and then upgrade prior to subsequent audit, this can be completed by conducting a desktop review, and an extra fee of €250 plus VAT will be chargeable

### PAYMENT METHOD

Please indicate your method of payment by ticking the relevant box

BACS

BACS Payment of €

IBAN:

SWIFT/BIC:

Bank Name:

Branch Address:

has been transferred to:

IE30AIBK93101207253539

AIBKIE2D

AIB

1 – 4 Lower Baggot Street

Cheque

I enclose my cheque for €

made payable to **Safe-T-Cert**



## AUDIT APPLICATION FORM

### DECLARATION

On behalf of the above company, I confirm that:

- a) *all* the contractor's activities are being conducted under a health and safety management system
- b) the above system has been in operation for at least three months
- c) the contractors organisation is ready to be audited

I, therefore, make application on behalf of the company for audit according to the rules of the Safe-T-Cert Scheme.

NAME (Print): \_\_\_\_\_

(Principal or Director)

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

Please return your application, along with your most recent **Verification of Turnover** to:

Safe-T-Cert, Construction House, Canal Road, Dublin, D06 C6T2

Do you wish to be contacted by the CIF regarding potential membership of the CIF? Yes  No



**AUDIT APPLICATION FORM**

**CONSTRUCTION ACTIVITIES** (Please list the construction activities to be covered by the audit)


**CONSULTANT USED TO PREPARE FOR THE AUDIT** (if applicable)

Consultancy Firm: \_\_\_\_\_

Address \_\_\_\_\_

Consultant Name: \_\_\_\_\_

Qualifications \_\_\_\_\_

**AUDIT APPLICATION FORM**

<b>CURRENT PROJECTS</b>						
Project Title	Address	Client	Start Date	End Date	Type of Project	No. of Workers

Please provide additional sheets if require

<b>PREVIOUS PROJECTS (last 3 no. major projects completed)</b>						
Project Title	Address	Client	Start Date	End Date	Type of Project	No. of Workers

